

THE BUFFALO NEWS

Golden Years Information Form

To help The News announce your happy occasion, **please fill in the form below in full.**

Although we try to publish the information shortly after to the anniversary date, this is not always possible.

A **recent photograph** may be submitted with your announcement either digitally by e-mail or a photo print by mail. If e-mailing, the photo needs to be identified by name and date of the anniversary. If it is not identified it will be discarded. Please refer to the instructions for how to e-mail your photo. Faces should be clear. The News reserves the right to reject photographs that will not reproduce in the newspaper. Photographs will not be returned without an included stamped, self-addressed envelope.

Husband's name: _____

Wife's maiden name: _____

Current address: _____

(If you have moved out of Western New York, note below your previous address in the area and the year you left.)

Celebration, type and location: _____

(Include name of restaurant or hall and address, if this applies.)

Other features: *(renewal of vows and complete name of church, denomination and location.)*

Date of wedding: _____

Location of wedding: _____

(Need complete name of church, denomination and location.)

Husband's occupation and location: _____

Retired? _____

Wife's occupation and location: _____

Retired? _____

Number of children _____ Number of grandchildren _____ Number of great-grandchildren _____

Submitted by: _____ Phone: _____

Mail or deliver this form, together with picture desired, to:

City Desk/Golden Years

The Buffalo News

P.O. Box 100

Buffalo, NY 14240

Phone: (716) 849-4591

E-mail to: items@buffnews.com

Buffalo News Digital Photo Guidelines

These guidelines should be followed when submitting photos for use in The Buffalo News:

- We require digital photos to be at least 200 dpi. A 300 dpi photo is great, and gives us more latitude in cropping.
- Photos that come in at 72 dpi (as is used for standard web size) must be converted to 200 dpi, which means a 7 inch by 5 inch photo can only be used at 2-1/2" x 1-3/4" maximum, and that doesn't provide any cropping options.
- If you are scanning photos yourself, set the scanner at a high resolution image. Anything less will not work. In other words a larger file is much better than a very small file.
- Send photos in .jpg format. It works just as well as a .tif, .eps or any other format, but is compressed for ease of sending through e-mail. A small .jpg file can contain as much information as a large .tif file.
- Please DO NOT ask us to take art from the Internet. In most cases, it's unusable. The only exception is a Web site with a designated media link where high resolution photos can be downloaded from.
- DO NOT attempt to "tone" or otherwise alter the original photographs.
- Submit all photos in either black and white (grayscale) or RGB color (not CMYK).